

Part 3: Adding References to Your Library

When you search databases to find journal articles, books and other information it is usually possible to import the records you find directly into EndNote. This has the advantage of allowing you to import references accurately without having to re-type all the information yourself.

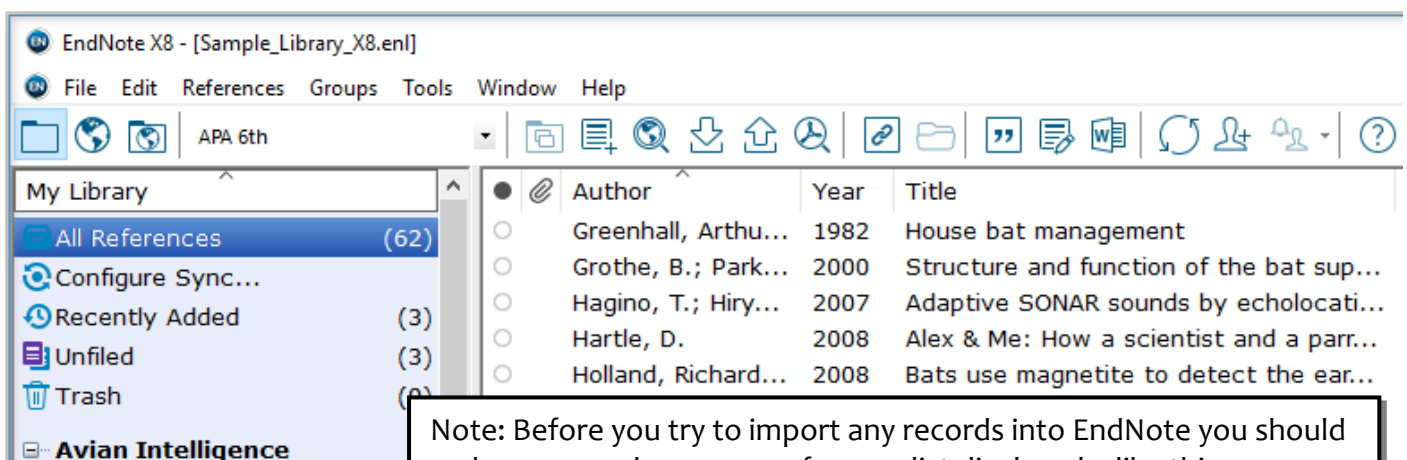
Most databases contain a *download* or *export* button that will send your search results directly to EndNote, pick the correct import option to start the import process. If you have your EndNote Library open before you start your records will be imported automatically. If your Library is not open EndNote will prompt you to open it.

In a few databases importing records is a two-step process where you save the results of your search into a file, then import that file into your EndNote library using an *Import Filter*.

For instructions about how to import records into EndNote from the databases provided by the Library, please see the separate guide: “*Instructions for Downloading from Databases into EndNote*”, available at:

www.salford.ac.uk/library/help/workbooks/endnotedwnld.pdf

Please note that with some databases it is not possible to import references automatically into EndNote. In these cases you will need to either type the information in manually or copy and paste it into the appropriate reference form, following the instructions on pp. 22-23 of this guide.



Note: Before you try to import any records into EndNote you should make sure you have your reference list displayed – like this.

Close any references you have open.

Importing references from Web of Science

1. Open Internet Explorer and go to
<http://www.salford.ac.uk/library/access-to-e-resources>
2. Click the letter **W**, then the **Web of Science** link.
3. Click the red **Link to database** button.

4. Type in your keywords and click the **Search** button.

5. At the results screen, tick the checkboxes next to the records you want.

2. **Social death, melancholia, and zombies: Same patterns?**
By: Charlier, P.; Deo, S.; Hassin, J.; et al.
MEDICAL HYPOTHESES Volume: 101 Pages: 59-60 Published:
 Find it @ Salford

3. **Fighting exclusion: a multimedia mobile app with zombie engagement and design**
By: Prandi, Catia; Roccetti, Marco; Salomoni, Paola; et al.
MULTIMEDIA TOOLS AND APPLICATIONS Volume: 76 Issue: 4

6. Go to the top of the page, and select **Save to EndNote desktop** from the menu.

1. **Zombie projects, negative net International Map of the World**
By: Rankin, William
SOCIAL STUDIES OF SCIENCE V
2017

7. Select **Author, Title, Source, Abstract** from the menu, then click **Send**.

8. Return to your EndNote library. Note that the references you have just downloaded are in a Group called **Imported References**.

To open a reference double-click on it in the list.

Author	Year	Title	Rating	Journal
Adams, Axel J.; ...	2017	"Zombie" Outbreak Caused by the Syn...		New Engla
Attebery, Stina	2016	Zombie tapeworms in late capitalism: ...		Medical Hi
Charlier, P.; Deo...	2017	Social death, melancholia, and zombie...		Medical H
Lopez-Pellisa, T...	2017	THE SPANISH DRAMATURGES AND TH...		Anales De
Prandi, Catia; R...	2017	Fighting exclusion: a multimedia mobil...		Multimedia
Rankin, William	2017	Zombie projects, negative networks, ...		Social Stu
Schneider, Davi...	2016	What Can Vampires Teach Us about I...		Trends in
Sorensen, Mads...	2017	Studies of national research performa...		Science a

Editing records

Sometimes the records you import will have titles all in capital letters. This will create incorrectly formatted references in your bibliography, so you will need to edit these records.

Lopez-Pellisa, T. (2017). THE SPANISH DRAMATURGES AND THE DISTOPIC: THEATER AND SCIENCE FICTION IN THE 21ST CENTURY. *Anales De La Literatura Espanola Contemporanea*, 42(2), 335-.

Open the record and highlight the text you wish to correct.

Click the **Change Case [Aa]** button and make your selection, then click the **Close [X]** button to save your changes.

As a general rule, article and chapter titles are in sentence case, i.e. capital letter for the first word and proper nouns only.

Book and journal titles usually have a capital letter for all the main words.

Remember to replace capital letters for any proper nouns. The above reference will now be correctly formatted, as such:

Lopez-Pellisa, T. (2017). *The Spanish dramaturges and the distopic: Theater and science fiction in the 21st century*. *Anales De La Literatura Espanola Contemporanea*, 42(2), 335-.

Importing references from Academic Search Premier

- Go to the *Resources* page at:
<http://www.salford.ac.uk/library/access-to-e-resources>
- Click the letter **A**, then the **Academic Search Premier** link.
- Click **Link to database**.

Note: We subscribe to a number of EBSCO databases which cover different subject areas and include many fulltext articles. You can select other databases to search by going to the **Choose Databases** link.

Searching: **Academic Search Premier** | [Choose Databases](#)

Suggest Subject Terms

zombie apocalypse Select a Field (optional) ▾ Search

AND ▾ Select a Field (optional) ▾

AND ▾ Select a Field (optional) ▾ + -

Type in your search terms, then click the **Search** button.

Search Results: 1 - 10 of 165 Relevance ▾ Page Options ▾ Share ▾

1. How to Survive the **Apocalypse: Zombies, Cylons, Faith, and Politics at the End of the World.** 📄 📁

By: Otto, Sean. *Reviews in Religion & Theology*. Jul2017, Vol. 24 Issue 3, p519-521. 3p. DOI: 10.1111/rirt.12998.

Subjects: ZOMBIES; APOCALYPSE; NONFICTION; HOW to Survive the Apocalypse: Zombies, Cylons, Faith & Politics at the End of the World (Book); JOUSTRA, Robert; WILKINSON, Alissa

[Find it @ Salford](#)

2. **Laughing off a Zombie Apocalypse: The Value of Comedie and Satirical Narratives.** 📄 📁

By: PAYNE, RODGER A. *International Studies Perspectives*. May2017, Vol. 18 Issue 2, p211-224. 14p. DOI: 10.1093/isp/ekv026.

Subjects: NARRATIVES; ZOMBIES; CRITICAL theory; HUMAN security; INTERNA... affairs

At the results page, click the blue folder icon for each of the references you want to save.

Folder has items

- ✗ Scavenge, Slay, Survive: ...
- ✗ Are We the Walking Dead? ...
- ✗ Family Splatters: Rescuin...

Go to: [Folder View](#)

When you have finished making your selection scroll up to the top of the page and click the **Folder View** link.

Click the **Select** box, so that all the records are ticked.

Articles
1-6 of 6
Page: 1

Name ▾ Page Options ▾

Select / deselect all |

1. [Are We the Walking Dead? Burnout as Zombie Apocalypse.](#)

Academic Journal

By: Doolittle, Benjamin R. Annals of Family Medicine. Nov/Dec2016, Vol. 14 Issue 6, p578-580. 3p. DOI: 10.1370/afm.1975. , Database: Academic Search Premier

Subjects: BURNOUT (Psychology); JOB stress; PSYCHOLOGY of physicians; WORK-life balance; WALKING Dead, The (TV program)

PDF Full Text (2.1MB)

Print
E-mail
Save as File
Export

Click the **Export** icon.

Number of items to be saved: 6

Remove these items from folder after saving

Save citations to a file formatted for:

- Direct Export in RIS Format (e.g. CITAVI, EasyBib, EndNote, ProCite, Reference Manager, Zotero)
- Direct Export to EndNote Web
- Direct Export to EndNote Web (for EndNote bibliographic management software)
- Direct Export to EndNote Web (for EndNote XML format)
- Direct Export to EndNote Web (for EndNote BibTeX format)
- Direct Export to EndNote Web (for EndNote MARC21 format)

Click the **Direct Export to EndNote, ProCite ...** button, then click the **Save** button.

Remember to check that the information that you have just imported into EndNote is correct and complete. If necessary, edit any records according to the instructions on p. 9.

EndNote X8 - [My EndNote Library.enl]

File Edit References Groups Tools Window Help

APA 6th

My Library

- All References (16)
- Imported References (6)
- Configure Sync...
- Recently Added (16)
- Unfiled (16)
- Trash (0)

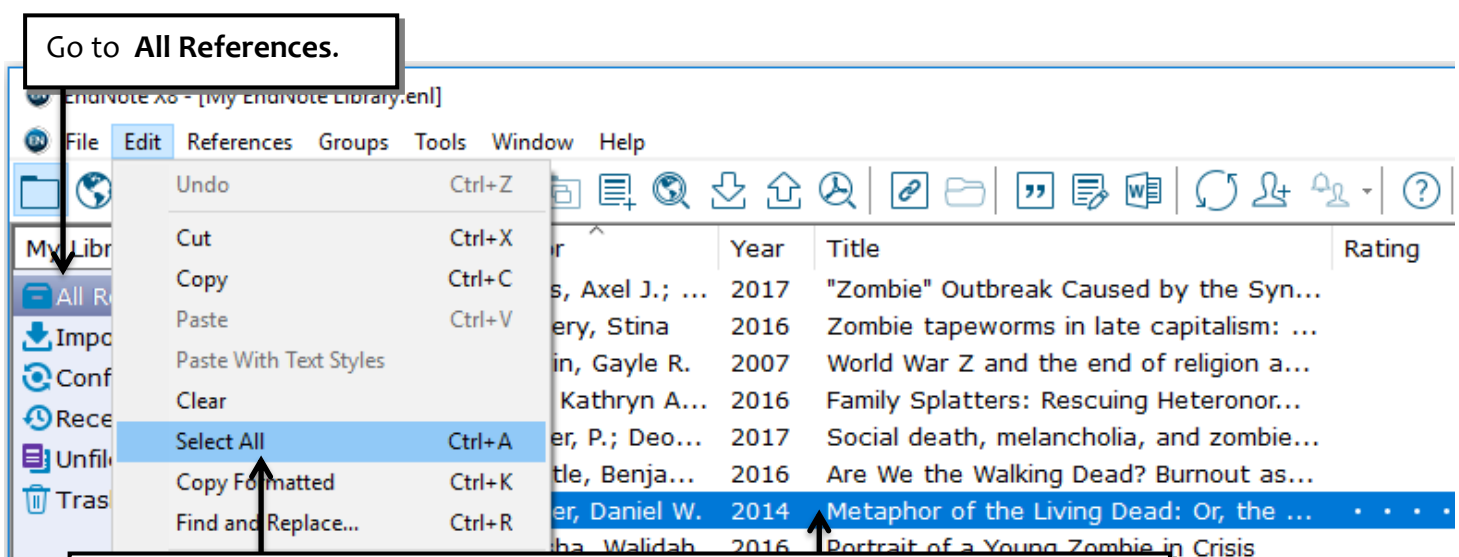
Author	Year	Title
Cady, Kathryn A...	2016	Family Splatters: Rescuing H...
Doolittle, Benja...	2016	Are We the Walking Dead? Bu...
Drezner, Daniel W.	2014	Metaphor of the Living Dead:
Otto, Sean	2017	How to Survive the Apocalyp...
Payne, Rodger A.	2017	Laughing off a Zombie Apoca...
Schmeink, Lars	2016	"Scavenge, Slay, Survive": T...

Importing the fulltext PDFs

EndNote can locate and import fulltext PDF articles. Select one or more references, a group, or your entire library and have EndNote scan for fulltext available to you. When the fulltext is found, EndNote downloads it and links it to the appropriate reference automatically.

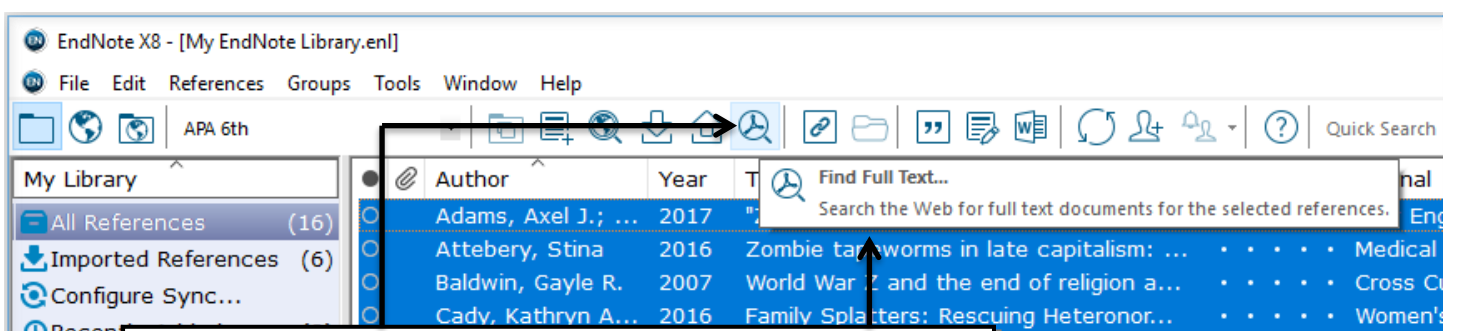
Please note that the success of this facility will depend on which database you got the references from, and whether we have access to the fulltext articles. It will also be more successful when you are using a University-network PC, as the system will recognise that you are entitled to fulltext access.

Go to **All References**.



Click on one of the items in the Reference List area, so that it is highlighted, then go to the **Edit** menu and choose **Select All** (or use the <Ctrl> + A keys). This will highlight all the references in the list.

Author	Year	Title	Rating
Adams, Axel J.; ...	2017	"Zombie" Outbreak Caused by the Syn...	
Attebery, Stina	2016	Zombie tapeworms in late capitalism: ...	
Baldwin, Gayle R.	2007	World War Z and the end of religion a...	
Cady, Kathryn A...	2016	Family Splatters: Rescuing Heteronor...	
Deo...	2017	Social death, melancholia, and zombie...	
Benja...	2016	Are We the Walking Dead? Burnout as...	
er, Daniel W.	2014	Metaphor of the Living Dead: Or, the ...	
ba, Walidah	2016	Portrait of a Young Zombie in Crisis	



Click the **Find Full Text** icon. (If you hover your mouse over the icons these boxes will tell you what they are for.)

EndNote will start searching for the PDFs.

Author	Year	Title	Rating
Adams, Axel J.; ...	2017	"Zombie" Outbreak Caused by the Syn...	
Attebery, Stina	2016	Zombie tapeworms in late capitalism: ...	Medical
Baldwin, Gayle R.	2007	World War Z and the end of religion a...	Cross C
Cady, Kathryn A...	2016	Family Splatters: Rescuing Heteronor...	Women's
er, Daniel W.	2014	Social death, melancholia, and zombie...	Medical
ba, Walidah	2016	Portrait of a Young Zombie in Crisis	

If the download has been successful you will see a paperclip icon in the Reference pane, which indicates there is a file attached.

The PDF will be displayed in the Preview pane. Click the **Open PDF** icon to open it full size.

Author	Year	Title
Orionabarrenetx...	2017	Living with zombie companie
Otto, Sean	2017	How to Survive the Apocalyp
Doolittle, Benja...	2016	Are We the Walking Dead? B
Schneider, Davi...	2016	What Can Vampires Teach U
Prandi, Catia; R...	2017	Fighting exclusion: a multime
Rankin, William	2017	Zombie projects, negative n
Steinkraus, Don...	2017	Zombie soldier beetles: Epiz
Sorensen, Mads...	2017	\$
Schmeink, Lars	2016	
Payne, Rodger A.	2017	
Morgan, Jules	2015	Hungry and angry: could we
Mashour, Georg...	2008	Inverse zombies, anesthesia
Lopez-Pellisa, T...	2017	The Spanish dramaturges an
Jaskowski, Marcin	2015	Should zombie lending alway

Attaching PDFs manually

If EndNote cannot find and attach the PDF for you automatically (see pp. 12-13) you can try to find the file yourself, save it, and then attach it to the reference manually.

Click to highlight the item you want, then click the **Open Link** icon. This will return you to the database it came from.

Open Link (Ctrl+G)
Open default browser and access the first URL defined in the reference. ...

Author	Year	Title	Source
"Zombie"			
Zombie tapeworms in late capitalism: ...			Medical Hu...
Balwin, Gayl...	2007	World War Z and the end of religion a...	Cross Curre...
Cady, Kathry...	2016	Family Splatters: Rescuing Heteronor...	Women's St...
Charlier, P.; ...	2017	Social death, melancholia, and zombie...	Medical Hyp...

If the PDF is available, save it somewhere you will be able to find it again – for example, your F: drive or Desktop.

Detailed Record

PDF Full Text

Please note that you won't always be able to access fulltext articles – the Library does not subscribe to everything! For things we do not have, use our Document Delivery Service:

<http://www.salford.ac.uk/library/use/document-delivery>

Make sure you have the correct reference highlighted.

Reference Type: Journal Article

Rating

Author: Cady, Oates,

Attach File...

Once you have saved the PDF click the **Attach File** (paperclip) icon in the Preview Pane.

ContentServer.pdf
Adobe Acrobat Document
435 KB

File name: ContentServer.pdf

Files of type: All Files (*.*)

Open

Cancel

Copy this file to the default file attachment folder and create a relative link.

Browse to where you have the file saved, then click the **Open** button.

The file will now be attached to the EndNote record, and will display in the Preview Pane. Click on the **Open PDF** icon to open it full size.

Year	Title	Rating	Journal
2017	"Zombie" Outbreak Caused by the Syn...		New Englai
2016	Zombie tapeworms in late capitalism: ...		Medical Hu
2007	World War Z and the end of religion a...		Cross Curr
2016	Family Splatters: Rescuing Heteronor...	Women's S
2017	Social death, melancholia, and zombie...		Medical Hy
2017	Social death, melancholia, and zombie...		Medical Hy
2017	Zombie ant heads are oriented relativ...		Fungal Ecc
2016	A deterministic version of the game of...		Discrete A
2016	Of clouds and zombies: How and whe...		Journal of

Cady-Family Splatters_ Rescuing Heteronormativ.pdf

1 / 19 65%

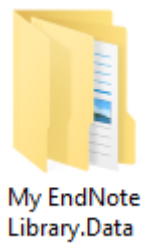
Family Splatters: Rescuing Heteronormativity from the Zombie Apocalypse

Kathryn A. Cady¹ and Thomas Oates²

¹Department of Communication, Northern Illinois University, DeKalb, Illinois, USA; ²Department of American Studies and School of Journalism and Mass Communication, University of Iowa, Iowa City, Iowa, USA

To save your changes, click somewhere else in your Reference Pane, then click **Yes** when prompted.

When you insert a PDF file or an image, EndNote copies the file and places the copy in a .DATA folder, which is found in the same folder as the main library file. If you move your library to a different computer, , remember to always copy the .DATA folder along with the library.



Annotating PDFs

EndNote allows you to easily view and annotate the PDFs you have attached to your references. Open the PDF you want to read, using the **Open PDF** icon (see p. 14).

Use these icons to Save, Print or Email the PDF and your annotations.

Use the **Highlight** icon if you wish to highlight any text.

unlikely. Meaning this intervention is of little value in the clinical environment. However, if a health professional witnesses a colleague actually being bitten by an infected patient. **It may be prudent (assuming a machete or sword is to hand) to render a sudden amputation. In these cases a verbal consent would be advised or recommended.**

2 **Isolation:** Patients should be nursed under strict contact conditions by following specific protocols. It is noted too that patients in the clinical environment are also referred to as 'victims' and 'victims' (Sten & Grahame-Smith 2009). This may enhance the patients' sense of isolation diminishing, rather than building appropriate the appropriate zombification to deal with v

staff labelling patients too.

3 **Infection control:** Nurses, other health professionals and visitors should be encouraged to maintain appropriate infection control practices (see above)

particularly important as a further record of the conditions aetiology and as a predictor of the deterioration of the patient's condition. All notes and charts should be kept outside the patient's room to limit contamination and ensure the nurse is not attacked while focused on documentation activity.

Additional nursing interventions
Additional nursing interventions are employed to support the patient as their symptoms become progressively more terminal.

1 **Observations:** Should be made of TPR B/P/skin condition (turgor, moisture, temperature, colour)/infection site

07/14/2017 03:27 PM

Use this as a direct quote?

If you would like to write any comments on the PDF click the **Sticky** icon, then click where you would like to write your comment. A balloon will appear. Double-click on it. This will open a box where you can type your comments. When you have finished click the cross in the corner to close the comment box.

To find your notes later use the EndNote Search Panel. You may need to click on the arrows to see it.

Select **PDF Notes** from the menu, then type in words you used in your sticky note.

Click the Search button, and any references with matching PDF notes will be displayed.

Importing PDFs to create new records

EndNote allows you to convert existing collections of PDF files into EndNote records, by extracting DOI information from the PDF files, matching it with data from CrossRef (www.crossref.org) and capturing bibliographic content.

Therefore, to work, the article will need to have the DOI number printed on it somewhere.

Collection Building
32/2 (2013) 46–50
© Emerald Group Publishing Limited
[DOI 10.1108/01604951311322011]

What is a DOI?

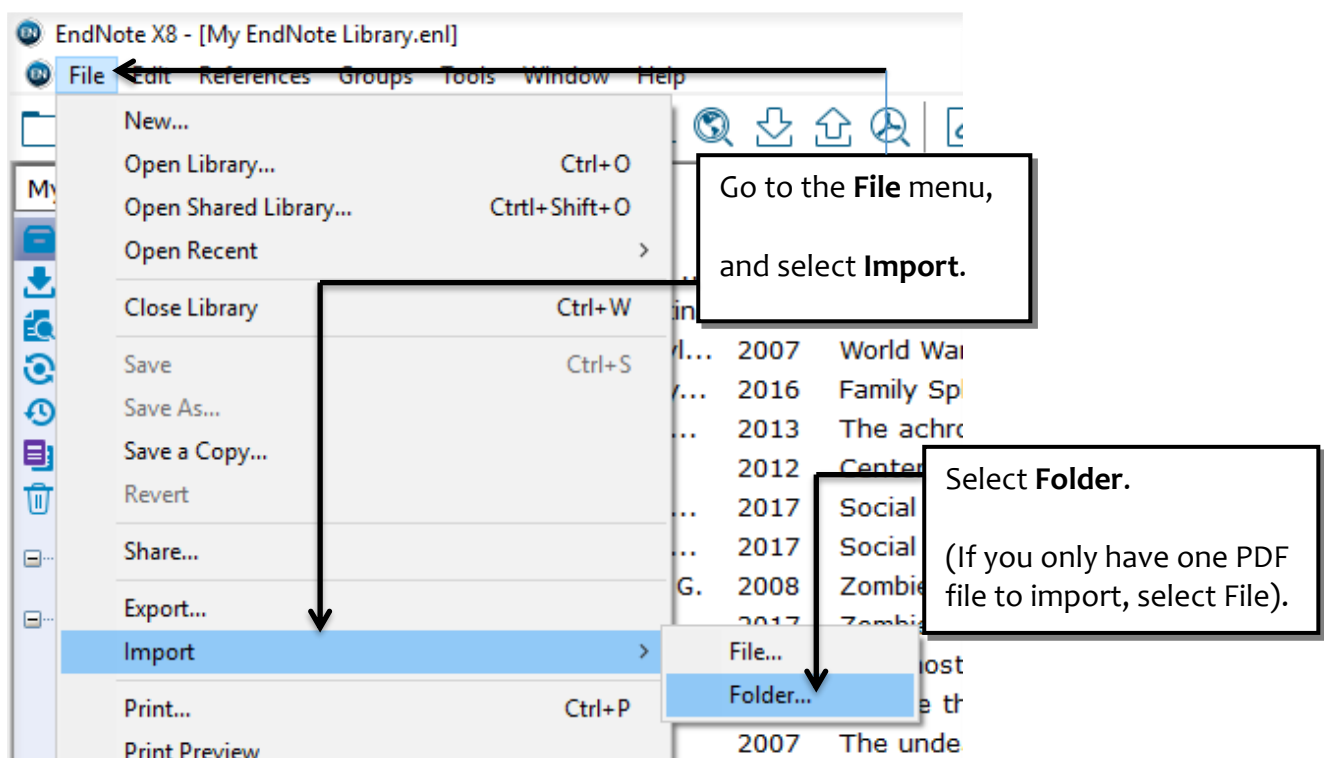
A DOI (Digital Object Identifier) is a unique string of characters used to identify an electronic journal article or (less frequently) an electronic book. Unlike a URL, a DOI is permanent – therefore using a DOI in a bibliographic reference provides a persistent link to the article.

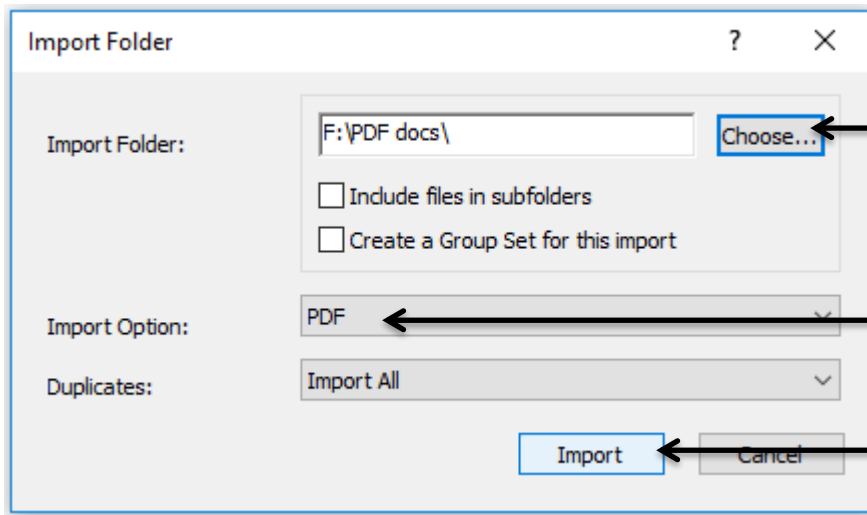
To retrieve an article where you have the DOI, turn it into a URL by preceding the DOI with the following:

<http://dx.doi.org/>

e.g. [http://dx.doi.org/10.1016/S1474-4422\(14\)70320-5](http://dx.doi.org/10.1016/S1474-4422(14)70320-5)

Before you start you should save your PDF files into a single folder – this will make the importing quicker.





Click the **Choose** button and browse to the folder where you've got your PDF files saved.

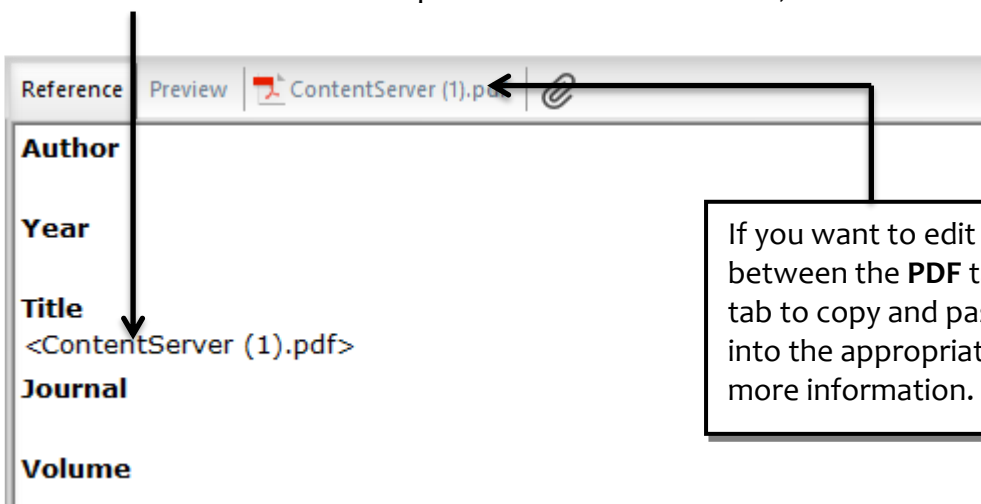
Select **PDF** from the **Import Option** menu (if it is not already selected).

Click the **Import** button.

The PDF files will be imported (you can see this from the paperclip icon) and the records will be created from the information in each file.

	Author	Year	Title	Rating	Journal	Last Updated
●			<ContentServer (1).pdf>			17/07/2017
○	Fitzpatrick, ...	2016	A deterministic version of the game of...		Discrete Ap...	17/07/2017
○	Morgan, Jules	2015	Hungry and angry: could we survive a...		The Lancet...	17/07/2017
●	Sarah Juliet, ...	2017	Asking Zombies about Zombies		Journal of ...	17/07/2017

If you import a PDF that doesn't have a DOI, or the DOI is incorrect, it will create an EndNote reference that looks like this. The file will be attached to the record, but the only information that has been captured will be the filename, which is used as the title.



If you want to edit the record, alternate between the **PDF** tab and the **Reference** tab to copy and paste the information into the appropriate fields – see p. 4 for more information.

Or you might prefer to search for the record again, and import the reference from a database or Google Scholar.

Importing references from Google Scholar

- Open Internet Explorer and go to <http://scholar.google.co.uk/>
- Enter your search.

Zombies and the function of consciousness

[O Flanagan](#), [T Polger](#) - *Journal of Consciousness Studies*, 1995 - ingentaconnect.com

Todd Moody's Zombie Earth thought experiment is an attempt to show that 'conscious inessentialism' is false or in need of qualification. We defend conscious inessentialism against his criticisms, and argue that zombie thought experiments highlight the difficulty of ...

[Cited by 61](#) [Related articles](#) [All 5 versions](#) [Cite](#) [Save](#)

Click the **Cite** link under the reference you want.

Cite

Copy and paste a formatted citation or use one of the links to import into a bibliography manager.

MLA Flanagan, Owen, and Thomas Polger. "Zombies and the function of consciousness." *Journal of Consciousness Studies* 2.4 (1995): 313-321.

APA Flanagan, O., & Polger, T. (1995). Zombies and the function of consciousness. *Journal of Consciousness Studies*, 2(4), 313-321.

Chicago Flanagan, Owen, and Thomas Polger. "Zombies and the function of consciousness." *Journal of Consciousness Studies* 2, no. 4 (1995): 313-321.

Harvard Flanagan, O. and Polger, T., 1995. Zombies and the function of consciousness. *Journal of Consciousness Studies*, 2(4), pp.313-321.

Vancouver Flanagan O, Polger T. Zombies and the function of consciousness. *Journal of Consciousness Studies*. 1995 Apr 1;2(4):313-21.

[BibTeX](#) [EndNote](#) [RefMan](#) [RefWorks](#)

Click the **RefMan** link, then click the **Open** button.

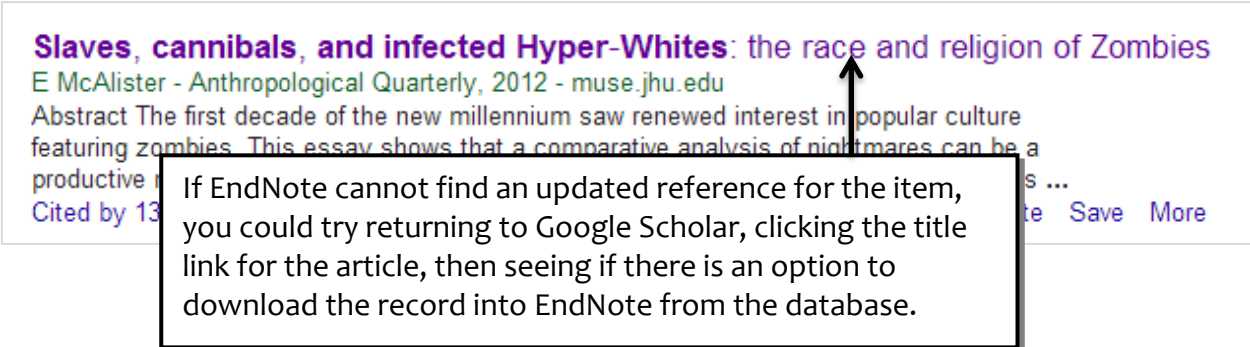
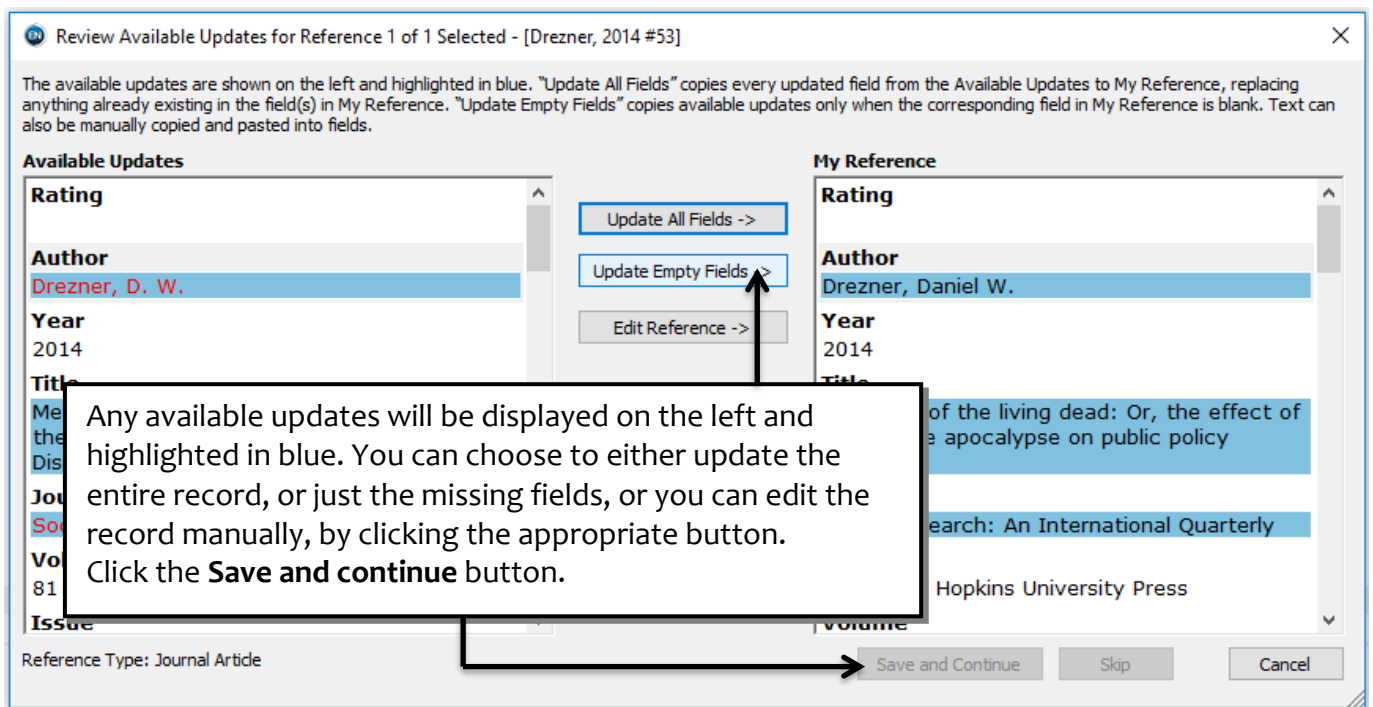
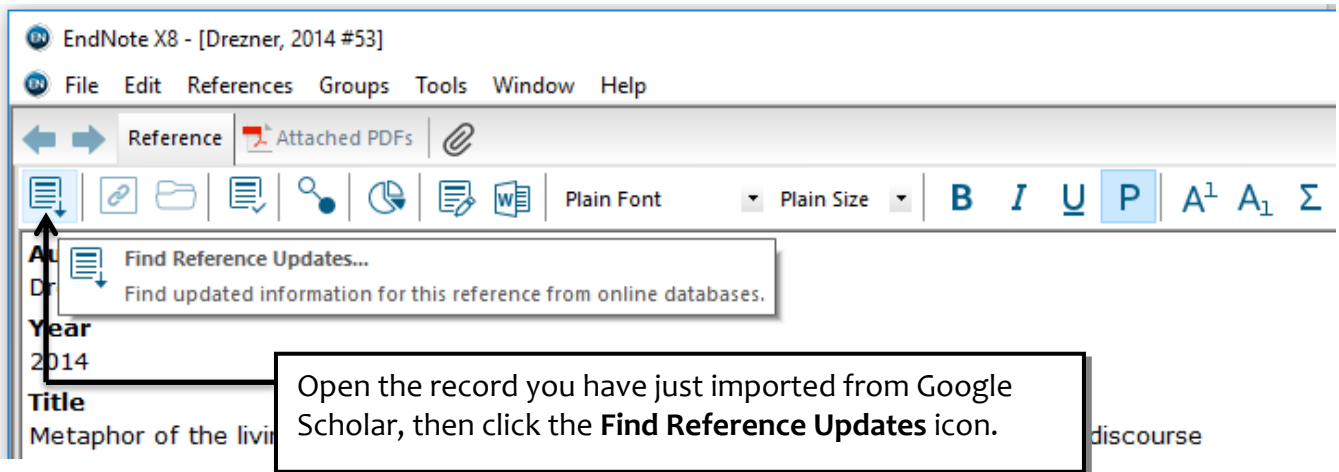
Open

Save

Cancel

×

Because Google Scholar is a free resource you will not get the same amount of information that you would from a subscribed database. However, once you have imported a record from Google Scholar you can ask EndNote to look for updates to improve the record.



Using Library Search for book records

You will probably need to use books in your research as well as journal articles. You can save records for books from Library Search, but they may need some editing before they will create correct references.

Please note, this works best on Google Chrome.

To access Library Search:

- Go to the Student Channel: <http://www.salford.ac.uk/students>
- Click the **Library & Learning Support** link.
- Click the **Library Search** link.
- Search for a book, using the **Books & more** option.



EBOOK
The living and the undead : slaying vampires, exterminating zombies
Gregory A Waller (Gregory Albert), 1950-
Urbana, Ill. : University of Illinois Press [New ed.]. 2010
[Online access](#) >

Click the quotation mark " next to the book you want.



EBOOK
The living and the undead : slaying vampires, exterminating zombies
Gregory A Waller (Gregory Albert), 1950-
Urbana, Ill. : University of Illinois Press [New ed.]. 2010
[Online access](#) >

EXPORT BIBTEX EXPORT RIS REFWORKS ENDNOTE WEB EASYBIB CITATION PERMALINK PRINT E-MAIL

Click EXPORT RIS, then click DOWNLOAD.

Encoding ▾

DOWNLOAD

Author	Year	Title	Rating	Journal	Last Updated
Waller, Grego...	2010	The living and the undead : slaying v...		20/07/2017

Records for books imported from Library Search often need editing. Double-click on the imported reference to open it.

Reference Type: Book

Rating
.....

Author
Waller, Gregory A.

Year
2010

Title
The living and the undead : slaying vampires, exterminating zombies

Series Editor

Series Title

Place Published
Urbana, Ill.

Publisher
Urbana, Ill. : University of Illinois Press

Volume

Number of Volumes

Series Volume

Number of Pages

Pages

Editor

Edition
New ed.

Date

Make sure the Reference Type is set to **Book**.
Some references are imported as 'Generic', which will give you an incorrect reference.

The Place of Publication is entered twice.
You need to delete it, and the colon, from the **Publisher** field - so that it remains only in the **Place Published** field above.

Check the **Edition** field.
If the word 'ed.' or 'edition' appears, delete it.
You should only have the ordinal number (2nd, 3rd, etc.) or the word New or Rev.
When you have finished editing the record click the close [x] button to save the changes.

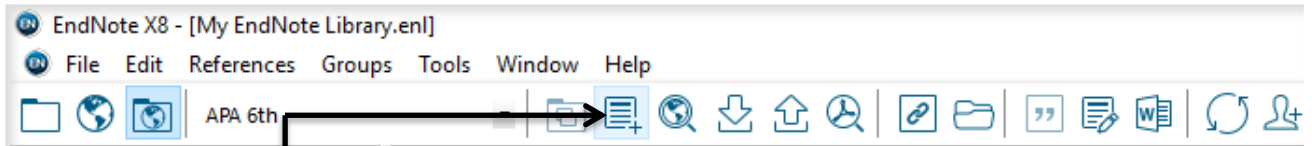
You will now have a correctly formatted reference, for example:

Waller, G. A. (2010). *The living and the undead : slaying vampires, exterminating zombies* (New ed.). Urbana, Ill.: University of Illinois Press.

Adding references manually

Usually, references will be added to your Library by importing them directly from online databases, but occasionally you will need to make a manual record – for example, for a webpage, blog or unpublished report which doesn't have an electronic record for it.

Sometimes, you will also need to edit records that you have imported from databases.



Click the **New Reference** icon.

A blank form will be displayed.

When you have finished entering all the information, click on the close button [X] to save the reference.

Select the correct **Reference Type** for the publication you wish to cite. This is important to help EndNote correctly format your references.

Use the Scroll Bar or arrows to display more fields.

See the next page for advice about entering authors.

Type in the information into the relevant fields – see p. 4 for more information.

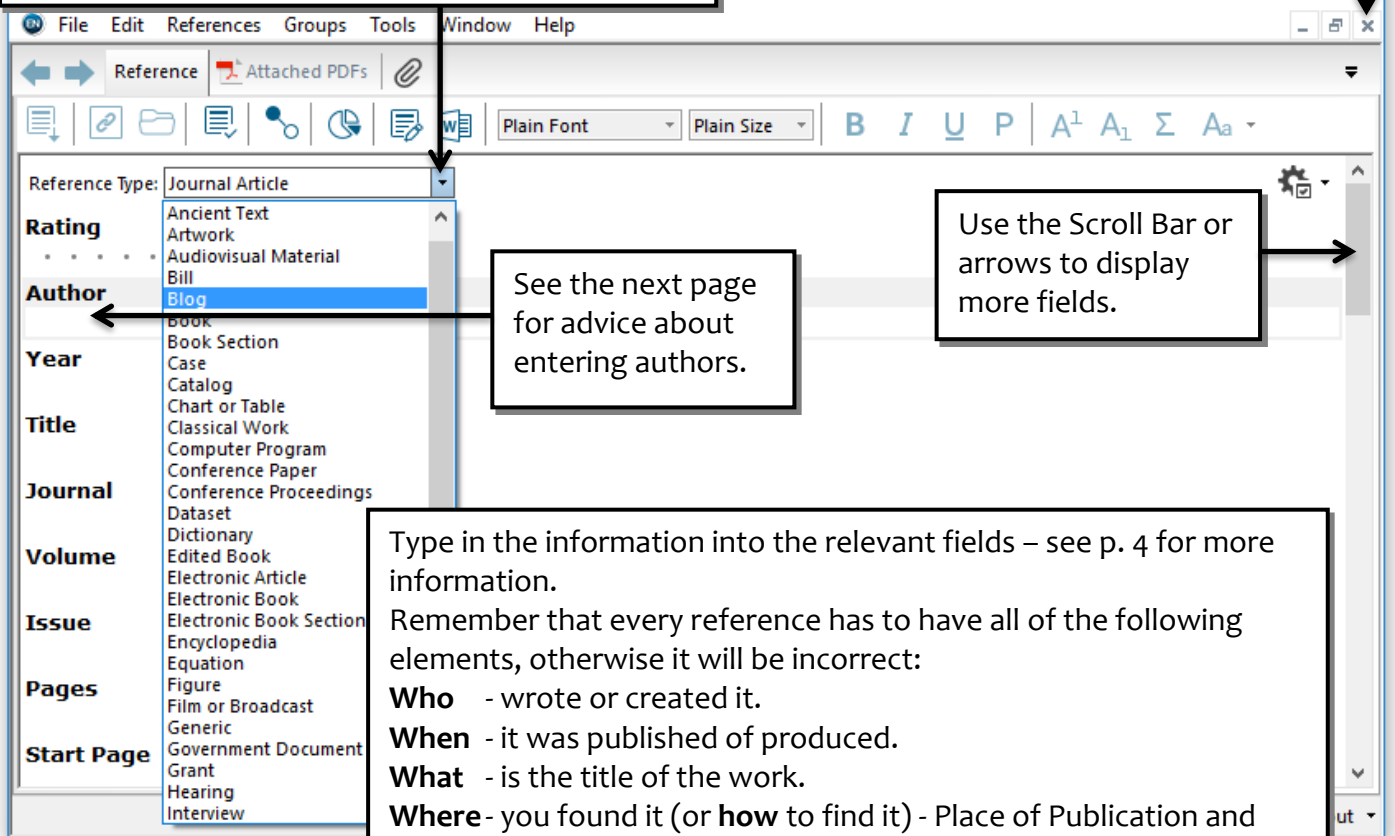
Remember that every reference has to have all of the following elements, otherwise it will be incorrect:

Who - wrote or created it.

When - it was published or produced.

What - is the title of the work.

Where - you found it (or **how** to find it) - Place of Publication and Publisher; Volume, Issue and Page Numbers; DOI; or URL.



Author & editor names

When you have more than one author or editor, each of their names should be typed on a separate line, i.e. press the <Enter> key after each name.

Author
Hubner, Laura
Leaning, Marcus
Manning, Paul

Personal authors & editors

- Author names should be entered with the last name followed by a comma and the first name (or initials), e.g. *Smith, John* or *de Gaulle, Charles*
- You must type capital letters where required, e.g. *Smith, John* (not *smith, john*) or *van der Voordt, Theo*
EndNote cannot guess where capital letters are or are not used in names.
- If you are entering initials instead of full names, be sure to type a full stop or a space between initials, (for example "Fisher, J.O." or "J O Fisher"), otherwise EndNote interprets the initials as a single name: "Jo."
- Wherever possible, use full names.

Corporate authors

- When entering corporate authors (companies, institutions, organisations, etc.), put a comma after the name, for example:
University of Salford,
This ensures it will be correctly formatted by EndNote.
- If your corporate author name includes a comma in the name itself, use two commas in place of the first comma, for example:
Institute for Social Research,, University of Salford

Anonymous works

- If a reference has no author, you should leave the Author field blank. Do not enter "Anonymous." The style that you use to format the bibliography determines how anonymous references are treated.
- Note that if a work is published with "Anonymous" printed on the title page, most style guides request that "Anonymous" be entered as though it were the author name – in which case you should type *Anonymous* into the author field.

Using *et al.*, etc.

- Enter all author names for a particular reference. EndNote will truncate the list of authors with "et al." or "and others" as required by the citation style you have chosen.

New entries for Authors, Editors, Journal Titles and Keywords will appear in red. EndNote has an auto-complete function which will complete the typing the next time you use that author, etc.

Attaching images

EndNote allows you to embed images, figures, tables, charts, etc. into your references. This is a useful way to store any graphic material you find in the course of your research.

You can insert a graphic file into the Figure field of any EndNote reference. So, while a reference to a journal may contain primarily bibliographic information, you can also include an illustration that appeared with the journal article.

The *Figure*, *Chart* or *Table*, and *Equation* reference types can be used specifically to catalogue images and files, and may contain minimal reference information. EndNote can then be used to insert figures and format a list of figures (if appropriate) in your paper.

Open the record you wish to use, then click the **Attach Figure** icon.

Attach Figure...
Attach a figure to this reference.

Reference Type: Journal Article

Rating
.....

Author
Drezner, Daniel W.

Year
2014

Title
Meta...

Journ
Social

Click the **Choose File** button and browse to where you have the image saved.

Click the **OK** button.

Attach Figure

File name:

Choose File...

Note:

The 'Attach Figure' feature enables the attachment of images, charts, and tables into the 'Figure' field for later citing using EndNote CWYW.

OK Cancel

Figure

Caption
Google Trends analysis of paranormal actors (Source: Drezner, 2014)

Scroll down the reference screen to see your image.
Double-click on it if you wish to see it full-sized.
Type a caption to describe the image.

You can find out more about working with images in the guide “Referencing Images and Tables” available at:

www.salford.ac.uk/skills-for-learning/home/using-and-referencing-information/referencing